

Tender Notice	
Tender Reference:	CTB/T-4/2009-2010
Tendering Department:	Communications and Technology Branch of the Commerce and Economic Development Bureau
Subject:	Tender for Provision and Management of Staff Services & Exhibition Management and Operation Services for the Hong Kong UBPA Exhibition Pavilion for HKSARG's Participation in the World Exposition 2010 Shanghai China
Description:	The main scope of work of the contract is the provision of contractor staff to manage the day-to-day operation of the pavilion, and to handle all matters related to staff recruitment and management, as well to plan work flows, measures and schemes related to the pavilion operation in accordance with the contract requirements. The contractor has to provide full range of support to ensure smooth operation of the pavilion,
Contact for Enquires	The Communications and Technology Branch of the Commerce and Economic Development Bureau, 1 st floor, Murray Building, Garden Road, Central, Hong Kong. Tel No.: +852 2189 2315 Fax. No.: +852 2827 6646
Date of Gazette:	8 January 2009
Closing Date:	12:00 noon (Hong Kong Time) on 1 February 2010
Submission of Tender:	Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelopes (but should not bear any indication which may relate the tender to the tenderer), addressed to the Chairman, Government Logistics Department Tender Board, and placed in the Government Logistics Department Tender Box situated in the lobby on the Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong before 12.00 noon on Monday, 1 February 2010. Late tenders will not be accepted.
Remarks:	1. The Government of the Hong Kong Special Administrative Region does not bind itself to accept the lowest tender or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer. 2. Details of the award of this contract will be published in the Government of the Hong Kong Special Administrative Region Gazette and made available on the Internet.
Place for collection of tender documents:	(a) The Communications and Technology Branch of the Commerce and Economic Development Bureau, 1st floor, Murray Building, Garden Road, Central, Hong Kong (Tel. No.: +852 2189 2315; Fax. No.: +852 2827 6646); (b) Hong Kong Economic and Trade Office in Shanghai 21/F, The Headquarters Building, 168 Xizang Road (M), Huangpu District, Shanghai, China (Telephone No.: +86 (21) 6351 2233; Fax No.: +86 (21) 6351 9368).